

**CHECKLIST FOR MEMBERSHIP REGISTRATION 2019**

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| **N°** | **Action** |
| 1 | Fill out all the mandatory fields in the form (marked with \*)Check file “Licences\_WNF\_2019\_A\_Exp. xls or pdf” for example. |
| 2 | Check the **postal address** where the passports/licences are to be shipped to. This address will be used on the parcel/envelope sent. |
| 3 | Check the licence number according the person. Failure in doing so will result in wrong licences.Every **passport** has its **own licence number** and is therefore linked with its holder. A new passport will result in a new licence number.For new passports or replacement of expired passports, please leave the field for licence number empty. We will issue a new passport and licence number. |
| 4 | Once the form is filled out and checked, send the following content together **in one (1) email** to info@worldnanbudo.com:1. Filled out application form **Licences\_WNF\_2019\_A. xls**
2. (in Excel format .xls/.xlsx)**Only the new form Licences\_WNF\_2019\_A.xls and no other files or formats are accepted!**
3. Receipt of bank transaction (scan or image)
4. For holders of new Dan grades obtained after the last registration: scans of their passports (first page and dan page)
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| 5 | **Please note**: We preserve the right to **refuse** and send back applications and application emails which **do not meet the above requirements/descriptions**. |